



ROCKINGHAM COUNTY

BOARD OF ELECTIONS

Agenda

Regular Meeting
July 19, 2022 @ 10:00 a.m.

Rockingham County Governmental Center
371 NC 65
Reidsville, NC 27320

(Due to social distancing, there will be limited seating available. Please wear a mask.)

This will be live streamed at the following link:

<https://www.rockinghamcountync.gov/mediacenter.aspx?id=21335&catid=70>

1. Welcome / Call to Order Chair Wright
2. Pledge of Allegiance
3. Invocation – Co-Pastor Jody DeLancey
Resurrection Life Church, Eden
4. Approval of Agenda
5. Approval of Board Minutes
 - a. May 27, 2022 Canvass Meeting Minutes
 - b. June 21, 2022 Regular Meeting Minutes
6. Public Comments
7. One-Stop (Early) Voting Implementation Plan Paula Seamster
8. Director's Update Paula Seamster
 - a. 2022 General Election Information
 - b. 2022 NC State Board of Elections Summer Conference
9. Closed Session
Attorney/Client Privilege (NCGS 143-318.11(a)(3)
(Case 1:20-cv-01100 Amy Simpson v. Rockingham
County Board of Elections, et al) and To prevent the
disclosure of information that is privileged or confidential
(NCGS 143-318.11(a)(1).
10. Adjournment



**BOARD MEETING MINUTES
MAY 27, 2022 – 11:00 AM
CANVASS MEETING**

The Rockingham County Board of Elections met Friday, May 27, 2022 at 11:00 am at the Board of Elections Office, 240 Cherokee Camp Road, and Reidsville.

Board Members Present: Ophelia Wright, Chair; Tom Schoolfield, Secretary; Nelson Cole, Member; Thurman Hampton, Member; and Sarah Totten, Member.

Staff Members Present: Paula Seamster, Director and Kathy Clark, Senior Deputy Director.

ITEM #1 – MEETING CALLED TO ORDER

The Board meeting was called to order at 11:00 am by Chair Wright.

Chair Wright welcomed the Board members and those that were viewing the meeting from their homes.

ITEM #2 – APPROVAL OF AGENDA

Member Cole moved, seconded by Member Hampton to approve the agenda. The motion carried unanimously.

ITEM #3 – CANVASS

The Director informed the Board that the ATVs (Authorization to Vote) matched the number of ballots. There were 10,990 ballots cast before the provisional and absentee ballots from the last meeting on Friday, May 20, 2022 and now there are 11,059 ballots cast. One-Stop (Early) Voting – 4,617 ballots; Absentee Mail-In – 79 ballots; Election Day – 6,300; and Provisionals – 63 ballots. The Board was presented with the Absentee Abstract prior to Election Day, Supplemental Absentee Abstract form with the total of absentee mail-ins and provisional ballots cast for each candidate received Election Day and after, Abstract of Votes for Rockingham County, NC form, May 17, 2022 Primary Election Results by Precinct by Precinct form, and the May 17, 2022 Primary Election Results by Contest form and asked for approval from the Board on all of these forms.

Member Hampton moved, seconded by Member Totten to approve the Absentee Abstract prior to Election Day, Supplemental Absentee Abstract form with the total of absentee mail-ins and provisional ballots cast for each candidate received Election Day and after, Abstract of Votes for Rockingham County, NC form, May 17, 2022 Primary Election Results by Precinct form, and the May 17, 2022 Primary Election Results by Contest form. The motion carried unanimously.

ITEM #4 – ADJOURNMENT

At 11:12 a.m. **Member Totten, seconded by Member Hampton to adjourn. The motion carried unanimously.**

Respectfully submitted,

Paula P. Seamster, Director

Ophelia Wright, Chair

**BOARD MEETING MINUTES
JUNE 21, 2022 – 10:00 AM
REGULAR MEETING**

The Rockingham County Board of Elections met Tuesday, June 21, 2022 at 10:00 a.m. at the Commissioners Chambers.

Board Members Present: Ophelia Wright, Chair; Tom Schoolfield, Secretary; Nelson Cole, Member; Thurman Hampton, Member; and Sarah Totten, Member.

Staff Members Present: Paula Seamster, Director.

ITEM #1 – MEETING CALLED TO ORDER

The Board meeting was called to order at 10:00 a.m. by Chair Wright. Chair Wright welcomed the Board members and the guests that were present as well as those who were viewing the meeting online.

ITEM #2 – PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Chair Wright.

ITEM #4 – APPROVAL OF THE AGENDA

Member Totten moved, seconded by Member Cole to approve the agenda. The motion carried unanimously.

ITEM #5 – APPROVAL OF MINUTES

Secretary Schoolfield moved, seconded by Member Cole to approve the May 16, 2022 Absentee Meeting Minutes, May 17, 2022 Regular Meeting Minutes, May 17, 2022 Absentee Meeting Minutes, and May 20, 2022 Absentee/Provisional Meeting Minutes as presented and to defer the approval of the May 27, 2022 Canvass Meeting Minutes to the next Board meeting. The motion carried unanimously.

ITEM #6 – PUBLIC COMMENTS

With no public comments Chair Wright closed Public Comments.

ITEM #7 –PRESENTATION

Chair Wright asked Paula Seamster to come forward and she asked the Board Members to stand. Chair Wright and the Board presented the Director with a Certificate of Excellence. Chair Wright stated that the Director had made it thought one year. Chair Wright read the certificate and thanked the Director for her hard work.

Secretary Schoolfield stated that he thought this was wonderful considering that the Director had an all new Board and mostly a new staff.

Ms. Seamster stated that she did not expect this and thanked the Board.

Member Cole stated that when he saw the Director's resume when she was interviewed he was glad to be one of the Board members to hire her to bring her to Rockingham County from Caswell County. He added that the Director has done exactly what he thought she would do.

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ITEM #8 – DIRECTOR’S UPDATE

2022 Primary Election Update

The Director stated that the Board of Elections tried some new things during the 2022 Primary Elections to cut back on money because at the time the Board was not sure there would be enough money in the budget. She stated that one of the things that was done was to order the ballots by style instead of by precinct. The Director stated that instead of having 30 different ballots during the primary election there was only two ballot styles: a republican ballot and a democrat ballot. She stated that the reason this saved money was because ballots could be used by all precincts and if one precinct was running low ballots could be taken from one precinct and given to the others.

The Director added that ordering the ballots this way did cause a lot of work after the election to separate the ballots by precinct so it was labor intensive. The Director stated that this year there was two shifts for the One Stop (Early) Voting which cut out overtime. She stated that there were 12 days of 12 hours shifts and half of the precinct officials worked half the day and the other half of the precinct officials worked the last half of the day.

The Director stated that money was saved by not conducting 4 different training sessions but conducted 1 training session that covered everything such as chief judge, one-stop, and election day. She stated that there were things that worked and there were things that did not work.

The Director stated that training is essential for the precinct officials and this was found out during the Rehash Bash and there will be more areas that will be looked into for more training sessions such as provisional ballots and other things that were brought up after the election.

The Director stated that there was 11,059 ballots cast during the 2022 Primary Election and she was very pleased with the turnout for the primary election. She added that she was very surprised that this was the first time for a lot of people to vote during the primary and people stated that they did not know the importance of a primary election so information is starting to be received into the public.

The Director stated that there was an issue at one of the precincts with the Electronic Pollbooks but the problem was corrected fairly quickly, IT staff responded immediately, had everything back up and running, and all the individuals that were affected by this were able to vote either by provisional ballot or by actually casting their ballots. She stated that this was a clerical issue and it is something that will be corrected and hopefully will never happen again.

The Director stated that the only other complaint she heard about during the Primary Election was some issues with some electioneers at a couple of the precincts but other than these issues she thought it was a great election. She stated that the office received some positive comments and she hopes that the Board of Elections will improve upon what it has learned and she hoped that the 2022 General Election is a greater success.

Precinct Officials Rehash Bash/End of Election Meeting

The Board of Elections held a Rehash Bash on June 14th and June 15th at the Board of Elections office and 62 precinct officials attended this meeting as well as the Board members. She stated that a lot of good feedback was received.

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The Director stated that Secretary Schoolfield took notes from the meetings and she provided each of the Board members a copy of those notes. She added that she had notes as well but she thought Secretary Schoolfield's notes were phenomenal. The Director stated that some of the feedback received from the precinct officials were: the cages were a huge improvement because chief judges did not have to lug all of the supplies to and from the precincts, there is a need for more precinct officials, more training.

The Director stated that one of the concerns that was brought up was the traffic at the schools and that the voters were still not sure where their assigned precincts were. She stated that there was information that was learned that the Board of Elections hopes to educate the citizens about for future elections.

The Director stated that curbside voting was brought up and staff will be working on ways to improve curbside voting. She asked the Board members if they had anything to add on the Rehash Bash/End of Election Meeting.

Secretary Schoolfield stated that what he gathered from the meeting was there needed to be a better job of training and that the election was understaffed and it is extremely important to be properly staffed.

Member Cole asked the Director how many precincts complained about the electioneers. The Director responded that there were two precincts that had issues with electioneers. Member Cole suggested getting with those two precincts to designate areas for the electioneers to stay. He added that the areas are designated and if the areas needed to be spray painted or mark somehow to do it.

Member Totten stated that one of her concerns was the behaviors of electioneers towards other electioneers in regards to respect and things that could have been detrimental to some of the candidates. She stated that she thought the chief judges and the Board members needed to be more visible on election days to possibly help with these situations.

Chair Wright stated that she agreed with the comments made and she looked forward to the Board of Elections doing things to see if a difference could be made.

FY 2022-2023 Budget Approval

The Director stated that the Board of Commissioners approved the County's budget on June 6, 2022 and the Board of Elections' budget was approved and she had given the Board a copy of the approved budget. She also informed the Board that the ADA voting machines purchase was also approved.

2022 General Election Information

The Director informed the Board about some important dates that will be coming up: The Absentee Ballots will begin to be mailed out on Friday, September 9, 2022; Voter Registration Deadline is Friday, October 14, 2022; One-Stop (Early) Voting begins Thursday, October 20, 2022 and ends Saturday, November 5, 2022. She stated that the Board would be getting an One-Stop (Early) Voting implementation plan either at the July or August Board meeting. The Director stated that the Board would be approving locations and she added that the dates and times are established

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by the State Board of Elections. The 2022 General Election will be held on Tuesday, November 8, 2022 starting at 6:30 a.m. and the polls will close at 7:30 p.m.; County Canvass will be held on Friday, November 18, 2022 at 11:00 a.m. The Director stated that a calendar had been provided to the Board members and also informed them that the information would be changed as more information comes in.

Member Cole stated that one of the questions that he and Member Totten had was if the electioneers were adequately trained on how to greet the public. He suggested sending information out to the candidates 30 days before the election to inform the candidates that they will be held accountable for the actions of the electioneers they appoint. Member Cole stated that someone needed to take control of the harassment that takes place. Chair Wright responded that this sounded like a great idea. She added that when she was running for office she went into the Board of Elections office and spoke with the director and the director went out and talked with the electioneers and she added that the chief judge could make a difference as well if they are informed.

Member Cole recommended that all electioneers wear a name tag so if there was an issue the person could be identified.

Secretary Schoolfield stated that one issue happened within the same party between candidates or at least that was his understanding. Member Totten responded that it was not friction between candidates, it was friction between electioneers. Secretary Schoolfield agreed.

Chair Wright stated that the calendar listed the general statutes for each meeting.

ITEM #10 – ADJOURNMENT

At 10:25 a.m. **Member Cole moved, seconded by Member Hampton to adjourn. The motion carried unanimously.**

Respectfully submitted,

Paula P. Seamster, Director

Ophelia Wright, Chair

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial statements. This includes not only sales and purchases but also expenses and income. The text also mentions the need for regular audits to verify the accuracy of the records and to identify any discrepancies or errors.

Another key point is the importance of transparency and accountability. All transactions should be clearly documented and easily accessible to those who need to review them. This helps to build trust and ensures that the organization is operating in a fair and ethical manner. The document also touches on the importance of keeping records for a sufficient period of time to comply with legal requirements and to provide a clear history of the organization's financial performance.

In addition to maintaining accurate records, it is also essential to have a clear understanding of the organization's financial position. This involves regular analysis of the financial statements to identify trends, strengths, and weaknesses. The text suggests that management should use this information to make informed decisions about the future of the organization and to implement strategies to improve its financial health.

The document also discusses the importance of communication and collaboration. All employees should be encouraged to report any financial irregularities or concerns to the appropriate authorities. This helps to create a culture of transparency and accountability and ensures that any issues are addressed promptly and effectively.

Finally, the document emphasizes the importance of staying up-to-date on changes in financial regulations and accounting standards. This ensures that the organization is always in compliance and that its financial reporting is accurate and reliable.

In conclusion, maintaining accurate financial records is a critical responsibility for any organization. It requires a commitment to transparency, accountability, and regular audits. By following these principles, organizations can ensure the integrity of their financial statements and build a strong foundation for long-term success.

Rockingham County Board of Elections
2022 GENERAL ELECTION – ONE STOP (EARLY) VOTING SCHEDULE

One Stop – Wentworth

Voting will be held at the Board of Elections Office
240 Cherokee Camp Road

October 20, 2022 – November 5, 2022

Thursday, October 20, 2022 (8:00 a.m. – 5:00 p.m.)
Friday, October 21, 2022 (8:00 a.m. – 5:00 p.m.)
Monday, October 24, 2022 (8:00 a.m. – 5:00 p.m.)
Tuesday, October 25, 2022 (8:00 a.m. – 5:00 p.m.)
Wednesday, October 26, 2022 (8:00 a.m. – 5:00 p.m.)
Thursday, October 27, 2022 (8:00 a.m. – 5:00 p.m.)
Friday, October 28, 2022 (8:00 a.m. – 5:00 p.m.)
Monday, October 31, 2022 (8:00 a.m. – 5:00 p.m.)
Tuesday, November 1, 2022 (8:00 a.m. – 5:00 p.m.)
Wednesday, November 2, 2022 (8:00 a.m. – 5:00 p.m.)
Thursday, November 3, 2022 (8:00 a.m. – 5:00 p.m.)
Friday, November 4, 2022 (8:00 a.m. – 5:00 p.m.)
Saturday, November 5, 2022 (8:00 a.m. – 3:00 p.m.)

One Stop – Remote Sites

Thursday, October 20, 2022 (8:00 a.m. – 7:30 p.m.)
Friday, October 21, 2022 (8:00 a.m. – 7:30 p.m.)
Monday, October 24, 2022 (8:00 a.m. – 7:30 p.m.)
Tuesday, October 25, 2022 (8:00 a.m. – 7:30 p.m.)
Wednesday, October 26, 2022 (8:00 a.m. – 7:30 p.m.)
Thursday, October 27, 2022 (8:00 a.m. – 7:30 p.m.)
Friday, October 28, 2022 (8:00 a.m. – 7:30 p.m.)
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Wednesday, November 2, 2022 (8:00 a.m. – 7:30 p.m.)
Thursday, November 3, 2022 (8:00 a.m. – 7:30 p.m.)
Friday, November 4, 2022 (8:00 a.m. – 7:30 p.m.)
Saturday, November 5, 2022 (8:00 a.m. – 3:00 p.m.)

REMOTE SITE LOCATIONS:

One Stop – Eden

Voting will be held at the Eden Library – 598 S. Pierce Street, Eden

One Stop – Reidsville

Voting will be held at the Zion Baptist Church – 807 Piedmont Street, Reidsville

One Stop – Western

Voting will be held at the Madison Mayodan Library – 611 Burton Street, Madison



One Stop Implementation Plan Signature Sheet

This signature sheet must be signed by all county board members who voted for this one-stop site plan. Once the board members and director have signed, please upload the signature sheet to FileZilla and submit the online form.

County: Rockingham

Name of Plan: 2022 General Election One-Stop

Date of Election: 11 / 08 / 2022
(mm) (dd) (yyyy)

We, the undersigned, certify that our county's One-Stop Implementation Plan has been considered by the County Board of Elections County Board of Elections and is the following:

A **unanimous** plan approved during a public meeting.

A **majority** plan approved during a public meeting.

A **minority** plan not approved during a public meeting.

Date of County Board meeting: 07 / 19 / 2022
(mm) (dd) (yyyy)

Chair: _____
(signature)

Secretary: _____
(signature)

Member: _____
(signature)

Member: _____
(signature)

Member: _____
(signature)

County Director: _____
(signature)

Comparison of One-Stop Site and Hour Requirements for Even-Year and Odd-Year Elections

Requirement	Even-Numbered Year Elections	Odd-Numbered Year Elections
<p>All one-stop sites must be open every weekday during the early voting period from 8am-7:30pm.</p>	<p>Yes</p>	<p>No – the county board of elections office (or in lieu of site) must be open during its normal business hours, at a minimum. If there are additional one-stop locations, they do not have to be open 8am-7:30pm on weekdays, but those additional sites do have to be open for the same hours and on the same days as all the other additional one-stop sites. For example, the county board of elections office could be open its normal business hours (for example, 8am-5pm), and the North Library and South Library locations could be open from 1pm-7pm on Tuesdays and Thursdays (assuming those are the only two additional one-stop sites in the county).</p>
<p>If any one-stop site is open, all one-stop sites must be open.</p>	<p>Yes</p>	<p>No – if the county board of elections office (or its alternate) is open, none of the additional one-stop sites are required to be open. However, if one additional one-stop site is open, all additional sites must be open for the same days and hours.</p>
<p>If any one-stop site is open on a Saturday, then all one stop sites must be open for the same number of hours on that Saturday.</p>	<p>Yes, and all one-stop sites must be open from 8am-3pm on the last Saturday before Election Day.</p>	<p>Yes, and all one-stop sites must be open from 8am-3pm on the last Saturday before Election Day.</p>

Requirement	Even-Numbered Year Elections	Odd-Numbered Year Elections
If any one-stop site is open on a Sunday, then all one stop sites must be open for the same number of hours on that Sunday.	Yes	Yes
If the county board of elections office is open only regular business hours, the uniform dates and hours requirements do not apply to that location. If the BOE is open beyond regular business hours, the uniform dates and hours requirements do apply to that location.	Yes (Caveat: Even if the BOE office is only open regular business hours, it must also be open from 8am-3pm on the last Saturday before Election Day.)	No – even if the county board of elections office is open beyond regular business hours, the additional one-stop sites do not have to be open those same hours, as long as the additional sites are open on the same days and hours as the other additional sites. For example, the county board of elections office could be open from 8am-8pm on a Friday, but both the North Library and South Library additional sites could be open from 1PM-5PM on that Friday (assuming those are the only two additional one-stop sites in the county).

Frequently Asked Questions About One-Stop Flexibility:

Q: My in lieu of site is in another building. When is it required to be open?

A: Any in lieu of site, regardless of its location, must be open at least regular business hours during weekdays. It may be open beyond regular business hours. If the county board office or in lieu of site is open on the weekend, it must be open the same number of hours as all the other one-stop sites on that weekend day.

Q: Are we required to open our county board office or in lieu of site on the weekend if our other one-stop sites are open on the weekend?

A: No, but if the county board office or lieu of site is open any weekdays beyond regular business hours and/or any weekend hours, it is required to be open on the weekend for the same number of hours as all other one-stop sites. And, the county board office or in lieu of site must be open on the last Saturday before Election Day regardless of whether it is open beyond regular business hours and/or any weekend hours. County boards are encouraged to be mindful of expected turnout and historical use of one-stop early voting in their counties.

Q: What does it mean that the county board must be “unanimous”?

A: Unanimity requires an affirmative vote of all appointed county board members. If, due to a vacancy, your board only has fewer than five appointed members, all appointed members must vote affirmatively to adopt a plan.

