



# ROCKINGHAM COUNTY

## BOARD OF ELECTIONS

### BOARD MEETING MINUTES

September 19, 2017 – 4:00 PM

Regular Meeting

The Rockingham County Board of Elections met Tuesday, September 19, 2017, at 4:00 pm in the Board of Elections Board Room.

Board Members Present: Toni K. Reece, Chair; Velma Loy, Secretary; and Royce Richardson, Member

Staff Members Present: Tina Cardwell, Director; and Keli Watkins, Senior Deputy Director

Other Persons Present: None

#### ITEM #1 – MEETING CALLED TO ORDER

The Board meeting was called to order at 4:15 pm by Chair Reece.

#### ITEM #2 – APPROVAL OF AGENDA

Secretary Loy made the motion, seconded by Member Richardson, and the vote was unanimous to approve the Agenda for this meeting.

#### ITEM #3 – APPROVAL OF MINUTES

Member Richardson made the motion, seconded by Secretary Loy, and the vote was unanimous to approve the minutes of the August 22<sup>nd</sup> Precinct Officials Appointments Meeting as presented.

#### ITEM #4 – PUBLIC COMMENTS

No member of the public signed up to speak.

#### ITEM #5 – UPDATE ON ELECTION LAWS

Director Cardwell provided to the Board an update on the fourth Board Member Law and redistricting status for House, Senate, Congressional, Judicial, and Precinct Maps.

#### ITEM #6 – 2017 MUNICIPAL ELECTIONS PREPARATIONS

a. Director Cardwell presented to the Board copies of the 2017 Municipal Election Precinct Officials Training Schedule, Pre-Election Training Manual, Chief Judge Training Manual, One Stop Training Manual, and Precinct Officials staffing lists for One Stop and Election Day Voting Sites.

b. The Mock Election is scheduled for October 5<sup>th</sup>.

**ITEM #7 – VOTER AWARENESS MONTH UPDATE**

Director Cardwell provided an update on the success of Voter Awareness Events.  
Chair Reece requested that Director Cardwell investigate lighting options for outdoor events.

**ITEM #8 – NEW BUSINESS**

Director Cardwell informed the Board that she was contacted by a Voter inquiring if open meetings are available for call-in attendees. The County Attorney is providing assistance regarding legal requirements.  
Citizen’s Academy is Thursday, October 21<sup>st</sup> at 5:30 pm in the Board of Elections Training and One Stop rooms.  
The Winter Elections Conference is scheduled for January 29-30, 2018.  
Director Cardwell presented to the Board copies of Newsletters mailed to Precinct Officials and emailed to County Employees.

**ITEM #9 – ADJOURNMENT**

Secretary Loy made the motion, seconded by Member Richardson, and the vote was unanimous to adjourn this meeting at 4:35 pm.

Next meeting is set for October 17, 2017 @ 4:00 pm – Regular Meeting

Minutes Read and Approved,

Respectfully Submitted,

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Toni K. Reece, Chair

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Tina Cardwell, Director