



# ROCKINGHAM COUNTY

## BOARD OF ELECTIONS

### BOARD MEETING MINUTES

January 16, 2018 – 3:00 PM

Regular Meeting

The Rockingham County Board of Elections met Tuesday, January 16, 2018, at 3:00 pm in the Board of Elections Board Room.

Board Members Present: Toni K. Reece, Chair; Velma Loy, Secretary; and Royce Richardson, Member

Staff Members Present: Tina Cardwell, Director; and Keli Watkins, Senior Deputy Director

Other Persons Present: Members of the Public

#### ITEM #1 – MEETING CALLED TO ORDER

The Board meeting was called to order at 3:00 pm by Chair Reece who also welcomed visitors attending in person and via conference call.

#### ITEM #2 – APPROVAL OF AGENDA

Secretary Loy made the motion, seconded by Member Richardson, and the vote was unanimous to approve the Agenda for this meeting.

#### ITEM #3 – APPROVAL OF MINUTES

Member Richardson made the motion, seconded by Secretary Loy, and the vote was unanimous to approve the minutes of the December 19<sup>th</sup> Regular Meeting as presented.

#### ITEM #4 – PUBLIC COMMENTS

No member of the public signed up to speak.

#### ITEM #5 – 2018 PRIMARY ELECTION ONE STOP PLAN

Director Cardwell presented to the Board four (4) updated One Stop Schedule models for the 2018 Primary Election and indicated that other than statutory requirements, the Board was at liberty to choose any dates or times. Chair Reece requested information from the State Board regarding the process for One Stop Implementation Plans that are not unanimous.

The Board recessed from the meeting at 3:10 pm to give Director Cardwell a few minutes to research the request.

The Board came back into session at 3:15 pm.

Director Cardwell provided copies of emails from the State Board, none of which specifically addressed One Stop plans. She informed the Board that the State Board would be contacted

for guidance. Member Richardson suggested voting two (2) Sundays with reduced hours. Secretary Loy requested that at the February meeting, Director Cardwell provide to Board the 2016 One Stop Implementation Plan and the approval date.

Member Richardson made the motion, seconded by Secretary Loy, and the vote was unanimous to delay approval of the 2018 Primary One Stop Implementation Plan until the February meeting.

**ITEM #6 – NEW BUSINESS**

- a. Chair Reece read a letter from Democratic Party Chair Roxanne Griffin regarding ease of voting for voters, a copy of which shall follow these minutes for reference.
- b. Director Cardwell presented to the Board an updated Precinct Official Training Schedule.
- c. Director Cardwell provided to the Board an updated Rockingham County Political Party Officers Contact List.
- d. Director Cardwell briefed the Board on the status of redistricting maps.

**ITEM #7 – ADJOURNMENT**

Secretary Loy made the motion, seconded by Member Richardson, and the vote was unanimous to adjourn this meeting at 4:00 pm.

Next meeting is set for February 20, 2018 at 3:00 pm – Regular Meeting

Minutes Read and Approved,

Respectfully Submitted,

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Toni K. Reece, Chair

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Tina Cardwell, Director