



# ROCKINGHAM COUNTY

## BOARD OF ELECTIONS

### BOARD MEETING MINUTES

March 20, 2018 – 3:00 PM

Regular Meeting

The Rockingham County Board of Elections met Tuesday, March 20, 2018, at 3:00 pm in the Board of Elections Board Room.

Board Members Present: Toni K. Reece, Chair; Velma Loy, Secretary; and Royce Richardson, Member

Staff Members Present: Tina Cardwell, Director; and Keli Watkins, Senior Deputy Director

Other Persons Present: Members of the Public

#### ITEM #1 – MEETING CALLED TO ORDER

The Board meeting was called to order at 3:00 pm by Chair Reece who also welcomed those in attendance.

#### ITEM #2 – APPROVAL OF AGENDA

Secretary Loy made the motion, seconded by Member Richardson, and the vote was unanimous to approve the Agenda for this meeting.

#### ITEM #3 – APPROVAL OF MINUTES

Member Richardson made the motion, seconded by Secretary Loy, and the vote was unanimous to approve the minutes of the February 26<sup>th</sup> Called Meeting as presented.

#### ITEM #4 – PUBLIC COMMENTS

No member of the public signed up to speak.

#### ITEM #5 – 2018 – 2019 BUDGET REQUEST

Director Cardwell provided to the Board copies of the proposed 2018 – 2019 Budget Request. After discussing the proposed budget, Secretary Loy made the motion, seconded by Member Richardson, to adopt the 2018 – 2019 Requested Budget as presented. The vote was unanimous.

#### ITEM #6 – 2018 PRIMARY ELECTION PREPARATIONS

- a. Absentee by Mail began March 19<sup>th</sup>
- b. Director Cardwell reviewed preparations including Precinct Official training and IT support in assisting with laptop setup for training.

- c. Governor Cooper appointed State Board members.
- d. The Board discussed Precinct Official resignations. Chair Reece requested that Director Cardwell continue to send letters to those who resign, thanking them for their service.

**ITEM #7 – ELECTION LAW UPDATES**

Director Cardwell presented to Board Session Law 2018-2 and an article from the Associated Press regarding judicial contests.

**ITEM #8 – NEW BUSINESS**

- a. Director Cardwell provided to the Board copies of newsletters sent to County Employees and Precinct Officials.
- b. The Board was provided with a packet of documents regarding the upcoming Voter Challenge. Chair Reece asked Director Cardwell to call both parties on Friday, March 23<sup>rd</sup>, if signature cards indicating delivery and receipt are not received in the office by then. Chair Reece will meet with the County Attorney to ensure processes and procedures are followed and to request his presence during the Preliminary Hearing for the Voter Challenge.
- c. Member Richardson requested that Director Cardwell explain how Voters are removed.

**ITEM #9 – ADJOURNMENT**

Member Richardson made the motion, seconded by Secretary Loy, and the vote was unanimous to adjourn this meeting at 3:33 pm.

Next meeting is set for April 17, 2018 at 3:00 pm – Regular Meeting

Minutes Read and Approved,

Respectfully Submitted,

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Toni K. Reece, Chair

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Tina Cardwell, Director