



# ROCKINGHAM COUNTY

## BOARD OF ELECTIONS

### BOARD MEETING MINUTES

October 16, 2018 – 3:00 PM

Regular Meeting

The Rockingham County Board of Elections met Tuesday, October 16, 2018, at 3:00 pm in the Board of Elections Board Room.

Board Members Present: Toni K. Reece, Chair; Royce Richardson, Vice Chair; Bonnie Purgason, Secretary; Jeff Parris, Member

Staff Members Present: Tina Cardwell, Director; and Amy Simpson, Senior Deputy Director

Other Persons Present: None

#### ITEM #1 – MEETING CALLED TO ORDER

The Board meeting was called to order at 3:00 pm by Chair Reece.

#### ITEM #2 – APPROVAL OF AGENDA

Vice Chair Richardson made the motion, seconded by Member Parris, and the vote was unanimous to approve the Agenda for this meeting.

#### ITEM #3 – APPROVAL OF MINUTES

Secretary Purgason made the motion, seconded by Vice Chair Richardson, and the vote was unanimous to approve the minutes of the September 18<sup>th</sup> 2018 Meeting.

#### ITEM #4 – PUBLIC COMMENTS

No member of the public was present.

#### ITEM #5 – ELECTIONS PREPARATIONS UPDATE

- a. Director Cardwell informed the Board that all Election Training was complete.
- b. Director Cardwell informed the Board that all One Stop Locations had been set up and there were no issues resulting from the storm. All One Stop Locations are staffed and One Stop Officials will be sharing shifts, leaving early and taking days off when possible to save on cost.
- c. Director Cardwell informed the Board that we are staffed for Election Day. Chief Judges have checked on their Voting Locations and everything is ready to go, no damages from the storm.
- d. Ten people that have helped on multiple Canvasses are scheduled to work during this Canvass period to help us reconcile.

**ITEM #6 – RESOLUTION**

Secretary Purgason made the motion to accept the Resolution, already presented to the Board to count Absentee Ballots at each Absentee meeting, seconded by Vice Chair Richardson, and the vote was unanimous to approve.

**ITEM #7 – NEW BUSINESS**

Director Cardwell will amend the agenda for the October 16, 2018 meeting to include New Business. Director Cardwell presented to the Board copies of the Numbered Memo 2018-14, Emergency Powers of Executive Director, Election Observers, Voting Site Uniformity, Actions of County Board as to Election Protests, signage required to be posted in English and Spanish and an official explanation of each of the Constitutional Amendments that will be on the ballot. Chair Reece issued a reminder to the Board that Board Members should not be assisting procedures or handling issues at the Voting Locations. There could possibly be an issue the Board would have to vote upon so Board Members should not be involved with procedures at the Voting Locations.

Chair Reece informed the Board that the deadline for registration was not extended even though the Rockingham County Board of Elections Office was closed due to inclement weather.

**ITEM #8 – ADJOURNMENT**

Secretary Purgason made the motion, seconded by Vice Chair Richardson, and the vote was unanimous to adjourn this meeting at 3:27 pm.

Next meeting is set for October 16, 2018 – Immediately Following Regular Meeting – Absentee Meeting.

Minutes Read and Approved,

Respectfully Submitted,

---

Toni Reece, Chair

---

Tina Cardwell, Director