



**Rockingham County**  
Board of Commissioners  
Agenda  
Regular Meeting 3/17/2025  
Governmental Center, Commissioners Chambers, Wentworth, NC 27375

1. Meeting Called to Order by Chairman Berger
2. Invocation
3. Pledge of Allegiance
4. Approval of the March 17, 2025 Agenda
5. Consent Agenda  
Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner
  - A. Todd Hurst, Tax Administrator
    1. Approval for reappointment to the Board of Equalization and Review; Tim Wray with term to expire March 31, 2028.
    2. Request approval for Tax Collection and Reconciliation Reports for February including refunds for February 20, 2025 thru March 5, 2025.
      - [Reappointment to the Board of Equalization and Review](#)
      - [Request - Tax Collections and Reconciliation Reports](#)
  - B. Susan Washburn, Clerk to the Board  
Consideration of approval for regular meeting minutes for February 17, 2025.
    - [Minutes for 2 17 2025](#)
  - C. Lance Metzler, County Manager  
Request approval of a Resolution to concur with a request by the North Carolina Department of Transportation, Division of Highways for Abandonment from the State Maintained Secondary Road System, 0.3 miles of SR 2641 (Allen Road) Reidsville Township.
    - [Resolution for Abandonment 0.03 miles Allen Road](#)
  - D. Justin Thacker, Deputy Finance Director
    1. Amend the FY 24-25 Jail budget \$50,237 for new software subscriptions that meet the criteria of a recently implemented governmental accounting standard requiring certain software subscriptions to be capitalized as a Right to Use intangible asset and the corresponding liability to be reported. Guardian RFID - \$50,237
    2. Appropriate additional interest earnings for the OSBM Directed Grant 20533 to the Town of Stoneville and to Rockingham County Schools and approve the updated Grant Project Ordinance for the OSBM 20533 grant to reflect the additional interest earnings. Also, approve and authorize the County Manager to sign the updated sub-recipient

agreement between both the Town of Stoneville and Rockingham County Schools.

3. Amend the FY 24-25 Sheriff budget \$35,473 for new software subscriptions that meet the criteria of a recently implemented governmental accounting standard requiring certain software subscriptions to be capitalized as a Right to Use intangible asset and the corresponding liability to be reported. Cellebrite - \$35,473

- [Amendment Jail SBITA Guardian RFID](#)
- [Appropriation OSBM Grants Town of Stoneville and RCS Grant](#)
- [Amendment SBITA Cellebrite BA](#)

- E. Stephanie Kingston, Director of Human Resources  
Per evaluation, increase Clerk to the Board salary 5%; increase County Manager salary 5%; and County Attorney 5%.
- F. Mandy McGhee, Finance Director  
Request appropriation for \$2,060 for the Electronics Management Distribution Funds issued to Rockingham County. These funds will cover cost of invoice from Wall Recycling.
- [Electronics Management Distribution Funds](#)
- G. Derek Southern, Assistant County Manager/HHS Director  
Request approval to appoint Susan Young to the Board of Health and Human Services to fill the vacant role of General Public Representative. This term will run 3/17/2025 through 3/17/2029.
- [HHS Appointment](#)

6. Public Comment

7. Presentation

- A. Captain Jennifer Brown
1. Request \$250,000 from available fund balance to cover expected increases in Inmate Medical expenses for the remainder of FY 2025. The Over Cost Pool limit (OCP) invoices for Southern Health Partners have been higher than average for the past three consecutive months, resulting with the need to increase for the remainder of fiscal year.
  2. Request to use Federal Forfeiture funds to pay for billboard rental for one year for recruitment/advertisement purposes. This is a permissible expenditure per the US Department of Justice Guide to Equitable Sharing for State and Local Law Enforcement Agencies, (Section V. B 1 Permissible Uses, Subsection (a) pg. 16). The billboard is located on Freeway Dr. in Reidsville.
- [Inmate Medical Expenses Request](#)
  - [Request to use Fed Forfeiture Funds for Billbaord Rental](#)
- B. Clyde Albright, County Attorney and Captain Jennifer Brown  
Review of contracts entered improperly by Sheriff.
- [Sheriff's Office Contract Addendums](#)

8. New Business
9. Commissioner Comments
10. Adjourn - NEXT MEETING is April 7, 2025 at 6:30 pm at the Governmental Center, Commissioners Chambers, Wentworth, NC 27375